

Nigeria Extractive Industries Transparency Initiative (NEITI) Secretariat Vacancy Announcement

The Nigeria Extractive Industries Transparency Initiative (NEITI) is the Nigerian subset of a global initiative aimed at following due process and achieving transparency in payments by Extractive Industry (EI) companies to governments and government linked entities. President Olusegun Obasanjo GCFR, at a Workshop on the 19-20 February 2004, launched the NEITI, which builds on existing government transparency efforts. The National Stakeholders Working Group (NSWG) made up of 28 individuals from Civil Society (2), Media (1), Government (14), Indigenous and Multi-National companies (3), the Organised Private Sector (4), National Assembly (2) and State's Houses of Assembly (2), is the platform through which the Federal Government of Nigeria is implementing the global EITI initiative.

The effective and efficient functioning of the NEITI Secretariat requires the recruitment of focused, energetic, result orientated and qualified Nigerians with significant knowledge of Nigeria's Extractive Industries (oil, gas and solid minerals), and a background of effective and structured working methods to support the NEITI implementation as well as a desire to entrench transparency and accountability in the sector.

Director, Support Services: Ref NEITI 202

The effective and efficient functioning of the NEITI secretariat requires a Director, Support Services with a background of effective and structured working methods to support the implementation of the initiative in Nigeria and to manage the provision of technical assistance to the NEITI.

The ideal candidate is also expected to provide management services with particular reference to the management of extractive industries transparency policies and programmes, analysis, monitoring and evaluation of projects that will aid the objectives of the NEITI. The candidate will also coordinate the work and supervise the logistical arm of the NEITI Secretariat as well as provide support to the various sub committees of the NSWG.

The proposed candidate must have 10-12 years of relevant experience in the extractive industries sector of which two must have been in a management position at a national or international level.

Director, NEITI Communications: Ref NEITI 206

The Director, NEITI Communication's work will include, but not be limited to, the overall management of the NEITI Communications Strategy, including maintaining close relations with the National Stakeholders Working Group, the NSWG Communications Sub-Committee, Civil Society Organizations and wider stakeholders.

The Director, NEITI Communications should be familiar and well informed on both domestic and international EITI as well as have knowledge about the structure and workings of the NEITI. He/She needs to be trusted and credible to all partners –Government, Media, Civil Society and the Private Sector (both domestic and international).

The ideal candidate will possess a Masters Degree in the broad area of journalism, public relations, media and communications with at least 5-8 years of cognate experience in a similar position.

Senior Petroleum Economist: Ref NEITI 106

The Senior Petroleum Economist should be well informed on both domestic and international EITI as well as having in-depth petroleum sector experience and possesses the fundamental skills necessary to enable him/her bear on the activities of the organization. He/She must have a good understanding of petroleum project economics and ability to utilize economic evaluation tools. Be familiar with cash flow techniques and the various contractual arrangements, which significantly impact the on project viability and therefore revenues flows. Be knowledgeable in methods and practices the international oil industry uses to examine the economic viability of upstream oil and gas projects. Have knowledge of cash flow analysis, economic indicators, risk and uncertainty, fiscal analysis and techniques for valuing oil and gas properties and companies.

The ideal candidate will possess a Masters Degree in Economics with at least 10-12 years of cognate experience in a similar position.

Senior Legal Officer: Ref NEITI 302

The Legal Officer should be well informed on both domestic and international EITI as well as having in-depth Nigerian legal sector experience as it relates to Oil & Gas and Solid Minerals. The ideal candidate should possess the fundamental skills necessary to enable him/her bear on the activities of the Secretariat.

He/She will be responsible should be able to:

- Provide legal advice on Extractive Industries licensing rounds & overseeing the drafting of various MOUs with NEITI,
- Review the NEITI Bill and champion its implementation,
- Give legal advice on the relationship with relevant Nigerian Extractive industries regulatory bodies and oil companies.
- Conduct research on legal issues relating to the arrangements for formulating, implementing and evaluating development programmes on Extractive Industries in Nigeria, with special reference to those supported by the FGN and the donor community.
- Draft relevant concept papers on issues relating to legal arrangements governing cooperation between the Covered entities and/or Government agencies.
- Provide input on legal issues relating to implementation of the Government's strategy on transparency in extractive industries.
- Provide legal analytic support in a variety of administrative proceedings, including audit penalty matters.

The ideal candidate should possess a Masters Degree in law and be familiar with the Nigerian oil & gas and solid minerals law with at least 10-12 years of cognate experience working in the Nigerian legal sector on Oil & Gas related issues.

Submission of CV's

Prospective candidates should be well informed on both domestic and international EITI as well as have knowledge about the structure and workings of the Nigeria EITI.

The candidates must have the ability to effectively manage multiple tasks, work in a fast paced environment, the ability to exercise good judgment and work effectively as part of a dynamic team.

Eligible Candidates should indicate their interest in providing the services above stated by sending a comprehensive CV and cover letter.

The CVs must be submitted in three (3) copies in a sealed envelope clearly marked with the reference number of the desired position or by email with the reference number as the subject of the email within two weeks of this publication to:

**Dr Bright E. Okogu.
Ag. Executive Secretary
NEITI Secretariat
40 Jimmy Carter Street, Asokoro, Abuja. Nigeria.**

Email: recruitneiti@gmail.com

Only shortlisted candidates will be contacted.