



## INVITATION FOR PRE-QUALIFICATION OF CONSULTANTS

### A. BACKGROUND

The Nigeria Extractive Industries Transparency Initiative (NEITI) is mandated by law to promote transparency and accountability in the management of Nigeria's oil, gas and mining revenues. NEITI is the national version of the Extractive Industries Transparency Initiative (EITI), which is a global movement aimed at ensuring that extractive resources aid sustainable development.

The Federal Government of Nigeria has allotted part of its proceeds under the 2008 Appropriation for Capital Projects within the Nigeria Extractive Industries Transparency Initiative (NEITI), and intends to apply part of the Appropriation for the procurement of Consultancy Services.

Accordingly, NEITI invites suitable qualified /credible consultants for prequalification for the following:

### B. STUDIES, RESEARCH AND SURVEYS

#### ***1. Research/Studies on anti-corruption and governance survey***

*Scope of work:*

- Environmental scanning and mapping exercise on the anti-corruption environment in Nigeria.

#### ***2. Sector survey on service delivery***

*Scope of work:*

- Survey in selected sectors on the impact of anti-corruption agencies on service delivery

#### ***3. State and Local government corruption Risk Analysis***

*Scope of work:*

- Conduct sub-national level corruption risk analysis.

#### ***4. Oil and Metering Study***

*Scope of work:*

- Carrying out study on the Nigeria Oil and Gas metering infrastructure.

## **5. Environmental Survey**

Scope of work:

- Carrying out study on the environmental impact of activities of the extractive sector in the Country

## **C. TRAINING**

### **1. Transparency Training**

Scope of work:

- Training to enhance transparency skills/tool-kit for Secretariat staff and core NEITI Stakeholders.

### **2. Solid Minerals Training**

Scope of work:

- Training for better understanding of solid minerals issues for staff and core stakeholders.

### **3. Management Training**

Scope of work:

- Training to enhance management skills among senior staff of NEITI Secretariat and government agencies relevant to oil, gas and mining revenue management.

### **4. Legislative Training**

Scope of work:

- Training for Legislators who have oversight functions in the extractive sector on both legal and technical issues in the extractive sector to enhance their understanding of Extractive Industries related issues.

### **5. Media Training**

Scope of work:

- Training for the media (both print and electronic) on the NEITI Communications strategies and the methodology for communicating NEITI Audit reports for easy interpretation.

### **6. Civil Society Training**

Scope of work:

- Training selected members of Civil Society Organizations on advocacy and engagement with the various publics on NEITI related issues

#### **D. PRE-QUALIFICATION REQUIREMENT**

Suitably qualified/credible Consultants are therefore invited to submit the following pre-qualification documents:

1. Evidence of Incorporation
2. Company Audited Accounts for the last three years
3. Evidence of Financial Capability and Banking support
4. Evidence of Similar assignment executed in the last three years
5. Tax Clearance/VAT certificate
6. Profile of Key personnel and Technical qualification required to provide the service(s)
7. Description of methodology to be used in carrying out the assignments

#### **E. SUBMISSION OF PRE-QUALIFICATION DOCUMENTS**

Three (3) hard copies of completed Pre-qualification document should be sealed in envelopes which shall bear the word” **PRE-QUALIFICATION OF CONSULTANTS** (*indicate type of project as indicated above*) and should be submitted to NEITI Secretariat at: 40, Jimmy Carter Street, Off Yakubu Gowon Crescent, Asokoro, Abuja on or before 4th November, 2008.

For more information please visit: [www.neiti.org.ng](http://www.neiti.org.ng)

**Mallam Haruna Y. Sa’eed**

*Executive Secretary*

**NEITI Secretariat**